

GLOVERSVILLE HOUSING AUTHORITY MINUTES OF THE SEPTEMBER 2024 MONTHLY MEETING

SEPTEMBER 9, 2024

The Gloversville Housing Authority's Board of Commissioners met at its monthly meeting that was held at Dubois Garden Apartments, 181 West Street Gloversville NY on September 9, 2024 at 6:00p.m.

Board Members Present: **Gail Peters, Commissioner**
 Lashawn Hawkins, Commissioner
 Ronald Holly, Commissioner
 Imari Shaw, Commissioner
 Sherry Courtney, Resident Commissioner

Others Present: **Anthony Casale, Authority Legal Counsel**
 Kayla Potter – Executive Director

Commissioner Peters called the meeting to order at 6:00 p.m. All present stood for the Pledge of Allegiance followed by a moment of silence.

Commissioner Peters conducted a roll call memorializing the presence of the above-named individuals.

Commissioner Peters requested that Attorney Casale take the board through the agenda.

The floor was opened public comment:

Joyce Estey spoke and stated that she was overwhelmed by the Community Room dedication held at the August meeting.....Estey asked about the water repair situation and

Potter stated that the issue is being fixed.

Estey discussed a tenant at 207, her granddaughter is there a lot and sometimes she can be overwhelming. She was playing BINGO and I asked how old she was and she said she was 17 and I said you cannot play.Estey inquired about rotating meetings going forward.

Attorney Casale stated that there has been no motion to hold the meetings elsewhere going forward and any time that we want to meet at a different location, a motion will be needed.

Estey inquired about keys or cards for front door

Potter indicated that carding would be a capital project and that it would remain keys for now

The floor was opened for Announcements of Commissioners, and with there being none, the board proceeded with its agenda.

The floor was opened for Communications, and with there being none, the board proceeded with its agenda.

The floor was opened for Board Committee reports, and with there being none, the board proceeded with its agenda.

The floor was opened for Old Business, and with there being none, the board proceeded with its agenda.

The Executive Director's Report was provided by Kayla Potter.

The Account clerk position is not going to work out, but there are plans to add a tenant relations assistant at Forest Hill Towers.... There were 3 move-ins in August and 6 move-outs, which brought down our occupancy rate a little.... Tomorrow is the REAC inspection at Kingsboro Towers.... Clyde finished the reconciliations for 2023 and the 2023 audit should be completed next week... On September 12, we are attending the picnic at Concordia Club from 10-3 we will have a booth.... Working on shopping for insurance premium comparisons, with more to come.... The intercom project was completed. ... We are starting the sewer project at building 7..... New mowers and snow removal machine were received in August.

The floor was opened for new business.Attorney Casale presented Resolution 873 regarding monthly vendor invoices and read said resolution, said resolution reading as following: into the record as follows: Whereas the Gloversville Housing Authority's Finance Committee has reviewed the monthly vendor invoices for payment of the financial obligations of the Gloversville Housing Authority for the month of August 2024 and finds all payments on the attached list to be in order. Now therefore be it resolved, the Board of Commissioners of the Gloversville Housing Authority has reviewed the monthly vendor invoices for payment as set forth on the attached list." A motion was made by Commissioner Hawkins adopting Resolution 873, and said motion was seconded by Commissioner Shaw. There was no additional discussion and Resolution 873 was approved by a vote of 5-0 in the affirmative.....

A motion was made approving the minutes of the July 2024 monthly meeting held on July 8, 2024, said motion having been made by Commissioner Holly and seconded by Commissioner Hawkins. There was no additional discussion and the motion was carried by a vote of 5-0 in the affirmative.

A motion was made approving the minutes of the Special Meeting held on August 12, 2024, said motion having been made by Commissioner Holly and seconded by Commissioner Shaw. There was no additional discussion and the motion was carried by a vote of 5-0 in the affirmative.

A motion was made approving the minutes of the August 2024 monthly meeting held on August 14, 2024, said motion having been made by Commissioner Holly and seconded by Commissioner Shaw. There was no additional discussion and the motion was carried by a vote of 5-0 in the affirmative.

A motion was made to hold the October 2024 monthly GHA meeting on Monday, October 7, 2024, at Forest Hill Towers at 6pm. The motion was made by Commissioner Holly and seconded by Commissioner Peters. There was no additional discussion and the motion carried by a vote of 5-0 in the affirmative.

A motion to adjourn the meeting was made by Commissioner Holly and seconded by Commissioner Shaw. The motion carried by a vote of 5-0 in the affirmative. The meeting was adjourned at 6:19 pm.

Dated:

Lashawn Hawkins, Secretary